According to the provisions of Art. 10, 11 and 12 of the Law on Associations ("Official Gazette of the Republic of Serbia", nos. 51/09 and 99/11), at the assembly of the Association held in Belgrade on 01 August 2025, the following was adopted:

ARTICLES OF INCORPORATION

OF THE ASSOCIATION "SERBIAN ASSOCIATION FOR EARTHQUAKE ENGINEERING"

Chapter I

General Provisions

Art. 1

The Serbian Association for Earthquake Engineering (hereinafter: Association) is hereby established as a multidisciplinary, professional, non-party, non-political and non-profit association of citizens.

The Association has the status of a legal entity, with the rights, obligations and responsibilities stemming from the Constitution, the Law and these Articles.

The Association is a professional organization bringing together professionals with diverse background (engineering, education, science, civil protection, insurance, ...), for the purpose of pursuing joint interests related to the development of theory, practice, management and research in the area of earthquake engineering.

Name and Head Office

Art. 2

The name of the Association is: **„Српско удружење за земљотресно инжењерство".**

The name of the Association in English is: **„Serbian Association for Earthquake Engineering".**

The short name is: **„SUZI".**

The Association's head office is located at 73, Bulevar kralja Aleksandra street, Belgrade.

The Association implements its activity within the territory of the Republic of Serbia.

The Appearance and Content of the Seal

Art. 3

The Association has a round-shaped seal, on the edge of which the following is written: „Српско удружење за земљотресно инжењерство " (Serbian Association for Earthquake Engineering), in the Serbian language and in the Cyrillic script.

Area of the Implementation of Goals

Art. 4

The Association **„Serbian Association For Earthquake Engineering "** (hereinafter: the Association) is a non-governmental and non-profit association, founded for an indefinite period for the purpose of pursuing goals in the field of **earthquake engineering.**

The Association's Goals

Art. 5

The Association is founded with a vision of pursuing the following goals: raising awareness and the level of expertise and practice of earthquake engineering in the Republic of Serbia. Additional goals include:

1) supporting and promoting the continuing professional education of the members in the field of theory and practical application of earthquake engineering in the Republic of Serbia;
2) keeping the members abreast of the latest scientific and professional achievements in the field of earthquake engineering in Serbia and internationally;
3) participating in the activities of professional organizations in the field of earthquake engineering in Europe and other parts of the world;
4) contributing to the development, interpretation and application of national and European regulations in the field of earthquake engineering;
5) organizing and encouraging professional and research projects and other activities which contribute towards the development of earthquake engineering in the Republic of Serbia;
6) contributing to the recognition and of the role of experts in the field of earthquake engineering, as well as making efforts to support their professional interests;
7) promoting awareness of the general public and citizens of the Republic of Serbia related to the earthquakes and their effects on private and public buildings, and
8) assisting and offering advice to state organizations and services regarding the issues of earthquake preparedness and rehabilitation of earthquake-affected areas.

Art. 6

For the sake of pursuing its goals, the Associations especially:

1) collects, edits and translates the relevant research and technical literature in the field of earthquake engineering;
2) organizes, independently or in cooperation with other organizations, lectures, seminars, workshops, symposiums, conferences, courses and other forms of education in the field of earthquake engineering;
3) publishes professional, research and non-technical publications on topics related to earthquake engineering;
4) participates in national and international professional and research projects which contribute to the development of theory and practice of earthquake engineering;
5) organizes reconnaissance visits to earthquake-affected areas within the Republic of Serbia and other countries and publishes information of interest for the Members and the general public;
6) collaborates with universities, schools, professional associations and other organizations in the Republic of Serbia and other countries which have interest in earthquake engineering.

Chapter II

Membership

Art. 7

Membership in the Association is voluntary.

One becomes a member of the Association after filling out an application form which is subsequently approved by the Governing Board.

Any individual who accepts the goals of the Association and the Articles of Incorporation and who

submits an application for membership to the Governing Board of the Association can become a member.

All members are identified in the membership records which are maintained by the Secretary General of the Association.

The members pay an annual membership fee.

Art. 8

Association members can be:

1)Regular members, members who meet the requirements of Art. 7 of these Articles;

2)Honorary members, members who are renowned experts and who have contributed to the development, breakthrough and/or dissemination of the earthquake engineering theory and practice in the country and/or internationally. Honorary members are selected by the Assembly based on the proposal by the Governing Board;

3)Young members – members up to 35 years of age;

4)Student members, members who are students of bachelor, master's and doctoral studies and who are not employed.

Rights, Duties and Obligations of the Members

Art. 9

All members have equal rights, duties and obligations in the context of their membership type.

The rights of a member are:

1) to participate, along with other members, in pursuing the goals of the Association;
2) to participate in the decision-making at the Assembly, as well as at the working bodies of the Association;
3) to vote and be elected in the Association bodies;
4) to be timely and fully informed regarding the work and activities of the Association;
5) to participate in organizational and professional activities of the Association;
6) to be informed of the activities of the Association, and other organizations and associations on whose activities are of interest to the Association;
7) to give proposals, comments and opinions regarding the activities of Association's bodies.
8) Has access to the content of the SAEE website that is not public

Honorary, regular and young members of the Association can participate in all activities of the Association and can be elected in all bodies and to all positions of the Association.

A member of the Association can also be a member of other national and international associations.

Art. 10

The duties and responsibilities of a member are:

1) to act in compliance with the Articles of the Association, as well as other decisions and acts passed on the basis of these Articles;
2) to pay the membership fee until the end of the calendar year, except for the honorary members and student members who does not pay membership fee;
3) to abide by the code of ethics;

4) to avoid any kind of conflict between personal activities and interests, on the one hand, and activities and interest of the Association on the other;
5) to actively contribute to pursuing of goals of the Association;
6) to participate, in line with his/her interests, in the activities of the Association;
7) to perform the duties entrusted to his/her by the Governing Board.

If an Association member has been elected to a position within the Association bodies, he/she must fulfil the duties pertaining the position he/she has been elected to.

Termination of the Membership

Art. 11

The membership in the Association is terminated:

1) due to the member's death;
2) due to voluntary withdrawal;
3) by suspending the membership;

The member can withdraw from the membership by submitting a written statement regarding the withdrawal.

In case of non-payment of the membership fee within the prescribed period until it is settled, the rights defined in Article 9 are suspended.

The membership in the Association can be terminated if the member does not pay the membership fee for more than 2 years, due to a prolonged inactivity, failure to observe the regulations stated in the Articles or harming the reputation of the Association.

The decision regarding the termination of the membership is made by the Governing Board with a justification.

The member must be given an opportunity to express his/her opinion on the underlying causes for the decision to terminate his/her membership in the Association.

Member can file a complaint against the decision regarding ceasing his/her membership, regarding which the Assembly makes the final decision.

Chapter III

Bodies of the Association

Art. 12

The bodies of the Association are the Assembly, the Governing Board and the Supervisory Board.

Assembly

Art. 13

The Assembly of the Association is the supreme body, and it is composed of all members of the Association, except for the student members. Regardless of the above, the maximum number of assembly members is forty. Should the number of members of the Association be greater than forty, the members of the assembly are elected by election procedure. Elections for members of the Assembly are held at least once in three years. The election of members can also be conducted electronically.

The Assembly gathers regularly - at least once a year.

A special Assembly session can be convened either based on the Governing Board proposal with a

due justification or a written request of at least one-third of the total number of the members. The request is submitted in writing to the Governing Board, and must identify the issues that need to be addressed at the special Assembly.

An Assembly gathering is called by the Chairman of the Governing Board based on the decision of the Governing Board, by a written notice of the venue and time of the meeting and a proposed agenda, at least two weeks before the meeting.

Minutes of the meeting for the Assembly sessions are signed by the Chairman of the Working Presidency, the record keeper and two witnesses.

The Working Presidency of the Assembly consists of the Chairman and two members who are elected before the Assembly gathering, by simple majority of votes of the present members.

The Election Assembly takes place every third year.

Scope of Activities of the Assembly

Art. 14

The Assembly has the following duties:

1) adopts the Articles, as well as the amendments to the Articles;
2) adopts other general acts of the Association and their amendments;
3) elects and disengages the members of the Governing Board, Supervisory Board, the Chairman of the Governing Board, the Vice-Chairman of the Governing Board, the Secretary General and the Treasurer;
4) decides on the plan and programme of the Association;
5) decides on the amount of the membership fee;
6) considers and adopts, at least once a year, the report of the Governing and Supervisory Board;
7) considers and adopts the financial plan and report;
8) decides on status changes and termination of work of the Association;
9) decides on joining or admission of the Association to national and international organizations;
10) makes the final decision on the termination of the membership;
11) elects honorary members of the Association
12) performs other activities entrusted to the Assembly by these Articles.

The decisions of the Assembly are valid if at least one-half of all voting members are present.

The Assembly decisions are based on the majority of votes by the present members.

Voting can be done in person ot electronically (via e-mail or by filling out the form on the website).

For the decisions on amendments to the Articles, status changes and termination of the Association, it is necessary to have at least two-third majority of votes of the present members.

Governing Board

Art. 15

The Governing Board is the executive body of the Assembly which looks after the implementation of goals of the Association which have been stipulated by the Articles.

The Governing Board is composed of at least nine members (including regular and/or honorary and/or young members).

The members of the Governing Board, including the Chairman of the Governing Board, the Vice-

Chairman of the Governing Board and the Secretary General, are elected and disengaged by the Assembly.

The members of the Governing Board have three year term, and they can be re-elected to the same position.

Art. 16

The Governing Board manages the ongoing work of the Association and looks after the implementation of decisions, conclusions and statements made by the Assembly, and is responsible for their execution.

The meetings of the Governing Board are called by the Chairman or Vice-Chairman of the Governing Board, in writing, with a proposed agenda.

The meeting is headed by the Chairman of the Governing Board, and in his/her absence by the Vice-Chairman of the Governing Board.

Meetings of the Governing Board take place as often as needed, but at least two times a year.

For decisions to be valid, the meeting must by attended by more than one-half of its members, and decisions are passed by majority of votes of the present members of the Governing Board.

Decisions of the Board of Directors can be made electronically (via e-mail or by filling out the form on the website) and are made by majority vote of all members of the Board of Directors.

Art. 17

The Governing Board has the following duties:

1) manages the work of the Association and makes decisions with a view to implementation of the goals of the Association;
2) organizes the regular activities of the Association;
3) prepares the documents to be discussed and decided on by the Assembly, calls the Assembly sessions and proposes its agenda;
4) implements the conclusions and decisions of the Assembly;
5) decides on initiating the process for making amendments to the Articles, either based on its own initiative or based on a proposal by at least five members of the Association, and prepares the proposal for the amendments which is submitted to the Assembly for adoption;
6) forms permanent and temporary bodies of the Governing Board;
7) entrusts special tasks to individual members;
8) elects the representatives of the Association into bodies of other organizations and associations;
9) prepares the guidelines for technical and research projects and activities and cooperation with other societies, associations and organizations;
10) makes decisions on admission of new members in the Association and proposes to the Assembly the termination of a membership in the Association;
11) makes financial decisions and manages assets of the Association in the framework of the established financial plan;
12) decides on initiating a procedure of indemnification in cases of Art. 21 § 2 of the Law on Associations and, if need be, appoints a special representative of the Association for this procedure;
13) establishes permanent and temporary working bodies, working groups, and committees of the Association, and the decision on establishment determines their tasks, membership and mandate;
14) adopts regulations governing the work of the Association;
15) conducts elections for members of the Assembly;

16) performs other activities and tasks stipulated by the Articles and other acts of the Association;

17) submits reports on its activities at each Assembly session.

Chairman of the Governing Board

Art. 18

The Chairman of the Governing Board represents the Association in the legal transactions and has all rights and duties of a financial principal.

The Chairman of the Governing Board represents the Association within his/her competences and looks after the execution of decisions, conclusions and statements of the Assembly and Governing Board, as well as the public activities of the Association.

The Chairman of the Governing Board call the meetings of the Governing Board and manages the preparation of required materials.

The Chairman of the Governing Board submits a report on his/her work to the Governing Board and the Assembly.

In case the Chairman of the Governing Board is unable to perform his/her duties for a longer period of time, he/she is replaced by the Vice-Chairman of the Governing Board.

The term of the Chairman of the Governing Board is three years, and he/she can be re-elected to the same position.

The Chairman of the Governing Board simultaneously performs the function of the President of the Association.

Vice-Chairman of the Governing Board

Art. 19

The Vice-Chairman of the Governing Board replaces the Chairman of the Governing Board when the Chairman of the Governing Board is not able to perform his/her duties over a prolonged period of time, and during this period the Vice-Chairman has the same rights and responsibilities as the Chairman of the Governing Board.

In absence of the Chairman of the Governing Board, the Vice-Chairman of the Governing Board is authorized to represent the Association and sign all financial and monetary documents on behalf of the Association.

The Vice-Chairman of the Governing Board can be vested with special duties and authorizations, upon decision of the Governing Board.

The term of the Vice-Chairman of the Governing Board is three years, and he/she can be re-elected to the same position.

The Vice-Chairman of the Governing Board simultaneously performs the function of the Vice-President of the Association.

Secretary General

Art. 20

Secretary General of the Governing Board is at the same time the Secretary General of the Assembly and the Association.

The Secretary General looks after the meetings of the Governing Board and Assembly, prepares the reports on the activities of these bodies and the Association, keeps records of the Association membership

and performs other tasks and activities entrusted to him/her by the Governing Board and the Assembly.

The term of the Secretary General is three years, and he/she can be re-elected to the same position.

Treasurer

Art. 21

The Treasurer manages the financial affairs of the Association and signs all financial and monetary documents on behalf of the Association, based on the order by the Chairman of the Governing Board or the Assembly.

The Treasurer is appointed by the Assembly.

The Treasurer presents the financial statement and the final account at the Assembly, based on the request of the Governing Board.

Supervisory Board

Art. 22

The Supervisory Board controls the legality and financial activities of the Association, and informs the Chairman of the Governing Board, the Governing Board and the Assembly of the observed irregularities.

The Supervisory Board has at least three members who are elected by the Assembly. The members of the Supervisory Board cannot at the same time be members of the Governing Board.

The term of the members of the Supervisory Board is three years and they can be re-elected to the same position.

The Supervisory Board submits reports at each meeting of the Assembly.

Chapter IV

Access to Information and Publicity

Art. 23

The activities of the Association are open to public.

The Governing Board ensures that the members and general public are regularly notified regarding ongoing activities of the Association, directly or via internal publications, through public statements or another appropriate manner.

The annual financial statements and reports on activities of the Association are submitted to the members at the Assembly meetings.

Art. 24

In an effort to achieve its goals, the Association establishes contacts and cooperates with other associations and organizations in the country and abroad.

The Association can join international associations, based on the Assembly decision.

Financial Resources

Art. 25.

The financial resources of the Association originate from membership fees, voluntary contributions,

donations and gifts, financial grants (subsidies), technical or research projects and other legally permitted sources.

At its Constitutional Assembly, members make a decision on the membership fee for the first year of work of the Association.

Financial resources of the Association may also originate from registration fees for seminars, courses and other educational activities in the field of earthquake engineering.

Founding members of the Association

Art. 26

The Association is founded by nine experts in earthquake engineering and the related fields.

Termination of the Association

Art. 27

The Association ceases to exist based on the decision of the Assembly, when the conditions for the pursuing and achieving the goals of the Association are no longer met, or in other cases stipulated by the law.

Dealing with the Assets of the Association in Case of its Termination

Art. 28

In case of termination of the Association, its assets are transferred to a national non-profit legal entity founded for pursuing same or similar goals. The Assembly shall, by making a decision on termination, establish to whom the assets are transferred in accordance with the law.

Art. 29

For all issues which have not been stipulated by these Articles, the regulations from the Law on Associations ("Official Gazette of the Republic of Serbia", nos. 51/09 and 99/11) shall apply.

Art. 30

These Articles take effect from the date of their adoption at the Assembly of the Association.

Chairman of the Constitutional Assembly of the Association

Assoc. Prof. Dr. Branko Milosavljević